

**REGULAR MEETING
August 12, 2008
MINUTES**

PUBLIC NOTICE

CALL TO ORDER

The Board of County Commissioners of San Miguel County held a Regular Meeting and a County Finance Meeting on Tuesday, August 12, 2008, at 1:30 p.m. at the San Miguel County Commission Chambers, 500 West National, 2nd Floor., Las Vegas, New Mexico 87701. The agenda for the County Commission meeting was as follows:

ROLL CALL

Chairman David R. Salazar, Vice-Chair June J. Garcia, Commissioner Hugh H. Ley, Commissioner Kenneth C. Medina, and Commissioner Albert J. Padilla were present.

The record will show a quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion to approve agenda by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

APPROVAL OF MINUTES: July 22, 2008 and July 31, 2008 *

Motion to approve minutes for July 22, 2008 by Commissioner Albert Padilla. Second by Commissioner June Garcia. Motion carried.

Motion to approve minutes for July 31, 2008 by Commissioner June Garcia. Second by Commissioner Albert Padilla. Motion carried.

INTRODUCTION OF NEW EMPLOYEES:

David Lucero	Maintenance Worker I	Public Works Division
(Probationary Employee)		

County Manager Les Montoya introduced new employee David Lucero.

***PRESENTATION, BY PM TEC INC.
ON THE 3-YR EMERGENCY EXERCISE PLANNING AND THE
SAN MIGUEL COUNTY/LAS VEGAS EMERGENCY OPERATIONS PLAN***

Dennis English, SMC/LV Emergency Manager introduced Ms. Lora Sedore from PM Tec Inc.

Ms. Sedore gave an overview of the 3-year Emergency Exercise planning. Ms. Sedore also presented to the Commission their efforts to revise the San Miguel County Emergency Operations Plan. In addition to the presentation Ms. Sedore also explained PM Tec Inc. past experiences, and contracts of similar work..

Discussion ensued

***PRESENTATION, BY LES MONTOYA, COUNTY MANAGER ON
G.O.B. BOND D. UPCOMING ELECTION WILL BE ON THE BALLOT
WHICH INCLUDES FUNDING FOR
NEW MEXICO HIGHLANDS UNIVERSITY 10.8 MILLION,
LUNA COMMUNITY COLLEGE 4.5 MILLION
AND OTHER UNIVERSITIES THROUGHOUT THE STATE***

County Manager Les Montoya advised the Commission and the Community of the upcoming G.O.B Bond D. that will be on the upcoming election ballot. Mr. Montoya and Chairman Salazar expressed the importance of supporting effort and to do so by showing up to vote and support the Bond question.

NEW BUSINESS:

1. COUNTY TREASURER'S MONTHLY REPORT *

Alfonso Ortiz, County Treasurer, reviewed the County Treasurer's monthly report for the month of July 2008.

No action taken, for information only.

Discussion ensued.

2. 2009 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING AND PROJECT SELECTION *

Alex Tafoya, Planning and Zoning Supervisor, advised the Commission that the Small Cities Community Development Block Grant program (CDBG) requires that at least one public hearing be held for the purpose of accepting public comment in regard to the selection of a project for CDBG grant application. The public hearing requirements provide that information in regard to the CDBG program be presented.

Mr. Tafoya requested that the Commission (1) hear a brief outline of the CDBG program; (2) conduct a public hearing and obtain recommendations from the public in regard to a possible project; (3) select a project for a CDBG application for 2009; and (4) direct County staff to submit a resolution at the September 2008 County Commission meeting for formal adoption of the selected projects.

Mr. Tafoya reviewed the revisions to the CDBG regulations for 2009. Mr. Tafoya also reviewed the possible projects with the Commission.

Mr. Tafoya asked that the Commission conduct a public hearing for the possible projects listed.

Chairman David Salazar opened a public hearing for comment for possible projects.

Angela Herrera spoke in favor of the Tecolote road paving and drainage phase II project.

Patrick W. Snedeker, Warden/Facility Administrator spoke in favor of the Community based inmate work release building remodel.

Major Johnny Lujan, San Miguel County Detention Center spoke in favor of the Inmate recreation area refurbishment.

No public comment on the Water system improvements for El ancon, El Cerrito and El Coruco (members of the El Valle Water Alliance).

No public comment on the San Juan Mutual Domestic Water Consumers Association improvements: (member of El Valle Water Alliance).

No public comment on the Ilfeld and Sacatosa Mutual Domestic Water Consumers Association improvements: (member of El Valle Water Alliance).

No public comment on the North and South san Ysidro Water System improvements: (member of El Valle Water Alliance).

No public comment on Village of Sena road improvements.

No public comment on San Juan drainage and paving.

No public comment on El Cerrito drainage and base course.

Mr. Harold Garcia, Public Works Division Supervisor spoke in favor of the new Solid Waste Facility and bailer equipment.

No additional projects were mentioned and Commission Chairman David Salazar Closed public hearing.

The Board of Commissioners commented on what projects they each felt were important to complete.

Discussion ensued.

Motion to name the Tecolote \ road paving and Drainage Phase II Project as the selected project to apply for through CDBG funds by Resolution at the September County Commission Meeting by Commissioner Albert Padilla. Second by Commissioner June Garcia. Motion carried.

3. CABO LUCERO VOLUNTEER FIRE DEPARTMENT USDA LOAN/GRANT APPLICATION *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission that the Cabo Lucero Volunteer Fire Department has submitted an application for Federal assistance through USDA Community Facilities Loan/Grant Program. The USDA has advised that funds have been obligated to Cabo Lucero in a loan amount not to exceed \$167,000 and a grant amount not to exceed \$45,000. In order to proceed with the application the following forms need to be approved by San Miguel County:

- Equal Opportunity Agreement.
- Assurance Agreement indicating the County's compliance with the Civil Rights Act of 1964.
- Certification Regarding Drug-Free Workplace.
- Certification Regarding Debarment, Suspension and Other Responsibility Matters.
- Disclosure of Lobbying Activities.
- Applicant Certification Federal Collection Policies for Consumer or Commercial Debts.
- Loan Resolution

Mr. Tafoya requested that the Commission accept and approve the forms and authorize County Commission Chairman David R. Salazar to sign said forms on behalf of Cabo Lucero Volunteer Fire Department.

Motion to accept and approve forms and authorize Commission Chair David R. Salazar to sign the forms by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

4. MEMORANDUM OF UNDERSTAND-U. S. FISH & WILDLIFE SERVICE MEXICAN WOLF EXPERIMENTAL POPULATION AREA*

Alex Tafoya, Planning and Zoning Supervisor advised the Commission that the U.S. Fish & Wildlife Service proposes to prepare appropriate National Environmental Policy Act documentation analyzing alternatives to a proposed rule for altering the Mexican Wolf Experimental Population Area. An Environmental Impact Statement will be used by U.S. Fish & Wildlife Service to analyze options for the writing of a new rule in regard to Mexican Wolf Reintroduction in Arizona and New Mexico, and to also consider the impacts of proposed actions on the physical, biological, social and economic aspects of the human environment.

Under the Memorandum of Understanding, San Miguel County becomes authorized as a cooperating agency to participate in the National Environmental Policy Act process and assist in the development of alternatives. The Memorandum of Understanding also provides for San Miguel County to designate one or more individuals to represent the County on the Interdisciplinary Team with the U.S. Fish & Wildlife Service.

Mr. Tafoya requested that the Commission review the proposed Memorandum of Understanding; approve the Memorandum of Understanding; and designate one or more individuals to represent San Miguel County on the Interdisciplinary Team with the Fish & Wildlife Service.

Discussion ensued.

Commissioner Ley mentioned to obtain clarification from NMAC on representation as items will require involvement, and expertise from those participating agencies.

Motion to Review and approve the proposed Memorandum; designate one or more individuals to represent San Miguel County on the Interdisciplinary Team by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried.

5. APPOINTMENT TO EXTRA-TERRITORIAL ZONING COMMISSION *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission that the current Joint Powers Agreement between San Miguel County and the City of Las Vegas that established the extra-territorial zone provided for the appointment of members to serve on an Extra-Territorial Zoning Commission (ETZ Commission). The terms of the two (2) current members serving on the ETZ Commission, LeRoy H. Garcia and Gilbert Sena, expire in August 2008.

Mr. Tafoya requested the Board of County Commissioners consider re-appointing one or both individuals, or consider appointing two (2) new individuals to serve as members of the ETZ Commission on behalf of San Miguel County. The terms should be for a two (2) year period.

Motion to re-appoint Mr. Garcia and Mr. Sena for a two (2) year period as members of the ETZ Commission on behalf of San Miguel County by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

6. PROFESSIONAL SERVICES AGREEMENT, SAN MIGUEL COUNTY DETENTION CENTER AND ADOLESCENT AND FAMILY SERVICES ON-SITE CLINICAL SUPERVISION-FAMILY VISITATION/CHILD RESOURCE ADVOCATE PROGRAM *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission that proposals were solicited, from qualified professional service offerors specific to on-site clinical supervision on the development, operation and evaluation, of a Family Visitation/Child Resource Advocate program, at the San Miguel County Detention Center. Adolescent and Family Services is recommended to provide the clinical supervision component, to the Child Resource Advocate

program. Monies payable to the professional services provider, not to exceed \$20,000 (monthly installments of \$2,000.00), are pursuant to grant monies received by the family, from the NM CYFD department, for provision of program services.

Mr. Snedeker requested that the Commission grant approval of Adolescent and Family Services as the clinical supervision provider, for the Detention Center Child Resource Advocate program, as submitted.

Motion to approve the Adolescent and Family Services as the clinical supervision provider, for the Detention Center Child Resource Advocate program by Commissioner Albert Padilla. Second by Commissioner June Garcia. Motion carried.

Mr. Snedeker Introduced Grace Phillips from the New Mexico Association of Counties to report briefly about the First Year Program evaluation. Ms. Phillips reported, but informed the Commission the annual report would not be done for a couple of days.

Discussion ensued.

*County Manager Les Montoya requested to move to item 11.) HEALTHCARE SERVICES/HEALTHCARE MANAGEMENT SERVICES SAN MIGUEL COUNTY DETENTION CENTER, CONCLUSION OF RFP PROCESS, REQUEST TO ENTER INTO NEGOTIATION(S) WITH THE BEST QUALIFIED OFFEROR, HEALTH CARE PARTNERS SYSTEMS *

12.) LUNA COMMUNITY COLLEGE, SAN MIGUEL COUNTY DETENTION CENTER, COOPERATIVE AGREEMENT 1ST YEAR NURSING STUDENT, INTERNSHIP/FIELD EXPERIENCE PROGRAM *

13.) THE NEW MEXICO ASSOCIATION OF COUNTIES, LUNA COMMUNITY COLLEGE, HEALTH CARE PARTNERS, LCC, SAN MIGUEL COUNTY DETENTION CENTER, NEW MEXICO DETENTION CENTER(S) CORRECTIONS HEALTH CARE TRAINING PROGRAM *

7. HEALTHCARE SERVICES/HEALTHCARE MANAGEMENT SERVICES SAN MIGUEL COUNTY DETENTION CENTER, CONCLUSION OF RFP PROCESS, REQUEST TO ENTER INTO NEGOTIATION(S) WITH THE BEST QUALIFIED OFFEROR, HEALTH CARE PARTNERS SYSTEMS *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission that competitive sealed proposals were sought from a qualified contractor, specific to the provision of Healthcare Services/Healthcare Management Services, for the San Miguel County Detention Center. An evaluation committee reviewed submitted proposals(s). Health Care Partners Systems is the contractor who has submitted the best overall proposal, for the best benefit of the San Miguel County Detention Center.

Mr. Snedeker requested that the San Miguel County Commission grant approval to enter into negotiation(s) with Health Care Partners Systems for contract finalization purposes specific to provision of Healthcare Partners Systems, specific to Healthcare Services/Healthcare Management Services, for the San Miguel County Detention Center.

Motion for approval to enter into negotiation(s) with Health Care Partners Systems for contract finalization purposes specific to provision of Healthcare Partners Systems, specific to Healthcare Services/Healthcare Management Services, for the San Miguel County Detention Center by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

8. LUNA COMMUNITY COLLEGE, SAN MIGUEL COUNTY DETENTION CENTER, COOPERATIVE AGREEMENT 1ST YEAR NURSING STUDENT, INTERNSHIP/FIELD EXPERIENCE PROGRAM *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission that the San Miguel County Detention Center participates with Luna Community College and its Allied Health Department, in a cooperative agreement, 1st year nursing student internship/field experience program. The existing agreement has been modified, to protect Luna Community College and San Miguel County, from liability or claims arising from the clinical experience nursing internship program. The agreement also specifies that LCC staff/students are covered by LCC professional liability insurance. Nursing students work under the direct supervision of the SMCDC Health Services Administrator and only within the facility health services area.

Mr. Snedeker requested approval of the Cooperative Agreement 1st Year Nursing Student, internship/field Experience Program.

Motion to approve Cooperative Agreement 1st Year Nursing Student, internship/field Experience Program by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

9. THE NEW MEXICO ASSOCIATION OF COUNTIES, LUNA COMMUNITY COLLEGE, HEALTH CARE PARTNERS, LCC, SAN MIGUEL COUNTY DETENTION CENTER, NEW MEXICO DETENTION CENTER(S) CORRECTIONS HEALTH CARE TRAINING PROGRAM *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission that the NM Association of Counties, Luna Community College, Health Care Partners, LCC, and the San Miguel County Detention Center are working together collaboratively to provide an eighty (80) hour NM Detention Center(s), Correctional Health Care Training Program for individuals employed in detention center(s), and working within the inmate health care services area. The curriculum is based upon and reflective of best practice, National Commission on Correctional

Health Care standards. The curriculum is inclusive of both classroom and on-site instruction and practice application components.

Mr. Bruce Swingle from the New Mexico Association of Counties, Rita Torres from the Healthcare Partners Foundation and Mary Ward from Luna Community College all spoke briefly about the Healthcare Training Program.

Discussion ensued.

Motion to approve of the NM Detention Center(s), Corrections Health Care Training Program as submitted by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

10. INMATE COMMISSARY SERVICES, SAN MIGUEL COUNTY DETENTION CENTER CONCLUSION OF RFP PROCESS BEST QUALIFIED OFFEROR, SWANSON SERVICES CORPORATION, CONTRACT APPROVAL *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission that Competitive sealed proposals were sought from a qualified contractor, specific to the provision of Inmate Commissary Services, for the San Miguel County Detention Center. An evaluation committee reviewed submitted proposal(s). Swanson Services Corporation has submitted the best overall proposal, for the best benefit of the San Miguel County Detention Center.

Mr. Snedeker requested that the Commission approve the contract, for provision of Inmate Commissary Services at the San Miguel County Detention Center as submitted.

Motion to approve the contract, for provision of Inmate Commissary Services at the San Miguel County Detention Center by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

11. INMATE TELEPHONE SERVICES AND JAIL MANAGEMENT SYSTEM, SAN MIGUEL COUNTY DETENTION CENTER, CONCLUSION OF RFP PROCESS, REQUEST TO ENTER INTO NEGOTIATIONS WITH THE BEST QUALIFIED OFFEROR, SECURUS TECHNOLOGIES *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission that competitive sealed proposals were sought from a qualified contractor, specific to the provision of a fully functioning Inmate Telephone Service; Windows based Jail Management System, for the San Miguel County Detention Center. An evaluation committee reviewed submitted proposals(s). Securus Technologies is the contractor who has submitted the best overall proposal, for the best benefit of the San Miguel County Detention Center.

Mr. Snedeker requested that the San Miguel County Commission grant approval to enter into negotiation(s) with Securus Technologies for contract finalization specific to provision of an Inmate Telephone Services and Windows based Jail Management System, for the San Miguel County Detention Center.

Motion to approve to enter into negotiation(s) with Securus Technologies for contract finalization specific to provision of an Inmate Telephone Services and Windows based Jail Management System, for the San Miguel County Detention Center by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

12. SAN MIGUEL COUNTY, NEW MEXICO AND SANTA FE COUNTY, NEW MEXICO AGREEMENT FOR CONFINEMENT, SANTA FE COUNTY ADULT DETENTION FACILITY *

Major Johnny Lujan, Chief of Security San Miguel County Detention Center advised the Commission of the agreement for Inmate Confinement, by and between San Miguel County, New Mexico and Santa Fe County, New Mexico is presented. The agreement ensures an \$85 per day (plus \$20 booking fee) cost of incarceration rate at the Santa Fe County Adult Detention Facility, for San Miguel County residents arrested on San Miguel County charges, within Santa Fe County, New Mexico.

Major Lujan requested that the Commission review and approve the agreement as presented.

Motion to approve agreement for Inmate Confinement, by and between San Miguel County, New Mexico and Santa Fe County, New Mexico by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

13. AGREEMENT FOR JUVENILE CONFINEMENT, SANTA FE COUNTY, NEW MEXICO AND SAN MIGUEL COUNTY, NEW MEXICO *

Major Johnny Lujan, Chief of Security for San Miguel County Detention Center advised the Commission of the agreement for Juvenile Confinement between Santa Fe County, New Mexico and San Miguel County, New Mexico is presented. The agreement provides for the housing and care of San Miguel County Juvenile offenders at the Santa Fe County Youth Development Program. The cost of confinement is \$154.35 per juvenile/day plus \$20 booking fee.

Major Lujan requested that the Commission review and approve the agreement as presented.

Motion to approve the Agreement for Juvenile Confinement, Santa Fe County, New Mexico and San Miguel County, New Mexico by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

14. AGREEMENT TO FACILITATE VIDEO ARRAIGNMENT PROCESSES, ADMINISTRATIVE OFFICE OF THE COURTS AND SAN MIGUEL COUNTY, NEW MEXICO *

Major Johnny Lujan, Chief of Security for San Miguel County Detention Center advised the Commission that the Administrative Office of the Courts agreement to facilitate video arraignment process between the San Miguel County Detention Center and the Magistrate Courts in Las Vegas, New Mexico is presented for Commission review and approval. The agreement extends the existing agreement, and increases the term of agreement for four (4) years, thru June 30, 2010.

Major Lujan requested that the Commission review and approve the agreement as presented.

Motion to approve Agreement to Facilitate Video Arraignment Processes and extend the existing agreement, and increase the term of agreement for four (4) years, thru June 30, 2010 by Commissioner June Garcia. Second by Commissioner Hugh Ley. Motion carried.

15. MONTHLY REPORT IN THE PUBLIC WORKS DIVISION FOR THE MONTH OF JULY 2008 *

Harold Garcia, Public Works Division Supervisor reviewed the issues dealt with in the Public Works Division for the month of July 2008.

No action taken, for information purposes only.

Discussion ensued.

16. SHORT FORM AGREEMENT FOR PROFESSIONAL ENGINEERING, SURVEYING, AND LANDSCAPE DESIGN WITH MILLER ENGINEERS FOR THE CINDER ROAD PEDESTRIAN AND BICYCLE PATH IMPROVEMENTS *

Harold Garcia, Public Works Division Supervisor advised the Commission that San Miguel County has received funds from the New Mexico Department of Transportation Enhancement Funds for the purpose of designing and developing the Cinder Road Pedestrian and Bicycle Path. The County advertised for Professional Engineering, Surveying, Landscape Design, and Environmental Clearances for the project. Miller Engineering Consulting was one of the top two Engineering Firms interviewed for the project with the Evaluating Committee recommending entering into negotiation with Miller Engineers for this project.

Mr. Garcia requested that the Commission review the agreement and provide direction to staff to execute the agreement based on the recommendation of the Evaluating Committee.

Motion to approve the agreement between Miller Engineering Consultants and San Miguel County for the purpose of design, surveying, and Landscape Design for the Cinder Road Bicycle and Pedestrian Path Improvements by Commissioner June Garcia. Second by Commissioner Albert Padilla. Motion carried.

17. RESOLUTION NO. 08-12-08-CAP-PW AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COUNTY ARTERIAL COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM TO IMPROVE COUNTY ROADS (SHERIDAN) *

Harold Garcia, Public Works Division Supervisor advised the Commission that the County of San Miguel applied to the New Mexico Department of Transportation for funding assistance through the 2008-2009 Cooperative Funding Assistance Program to improve the conditions of its public rights-of-way. The New Mexico Department of Transportation authorized the County \$118,830.00 (75%) as an appropriation from the State; with the understanding the County is to match \$39,610.00 (25%) for this project.

Mr. Garcia requested the Commission Approve resolution Number 08-12-08-CAP-PW.

Motion to approve Resolution Number 08-12-08-CAP-PW and authorize staff to submit the 2008-2009-County Arterial Cooperative Agreements to the New Mexico Department of Transportation for execution by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried.

18. RESOLUTION NO. 08-12-08-CO-PW AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM COUNTY ROAD IMPROVEMENTS (CINDER AND HARRIS ROAD) *

Harold Garcia, Public Works Division Supervisor advised the Commission that the County of San Miguel applied to the New Mexico Department of Transportation for funding assistance through the 2008-2009 Cooperative Funding Assistance Program to improve the conditions of its public rights-of-way. The New Mexico Department of Transportation authorized the County

\$60,978.00 (75%) as an appropriation from the State; with the understanding the County is to match \$20,326.00 (25%) for this project.

Mr. Garcia requested that the Commission approve resolution Number 08-12-08-SP-PW.

Motion to approve Resolution Number 08-12-08-SP-PW and authorize staff to submit the 2008-2009- Cooperative Agreements to the New Mexico Department of Transportation for execution by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

19. RESOLUTION NO. 08-12-08-SB-PW AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A SCHOOL BUS ROUTE COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM COUNTY ROAD IMPROVEMENTS (SAN JUAN) *

Harold Garcia, Public Works Division Supervisor advised the Commission that the County of San Miguel applied to the New Mexico Department of Transportation for funding assistance through the 2008-2009 Cooperative Funding Assistance Program to improve the conditions of its public rights-of-way. The New Mexico Department of Transportation authorized the County \$71,571.00 (75%) as an appropriation from the State; with the understanding the County is to match \$23,857.00 (25%) for this project.

Mr. Garcia requested that the Commission approve resolution Number 08-12-08-SB-PW.

Motion to approval Resolution Number 08-12-08-SB-PW and authorize staff to submit the 2008-2009-School Bus Cooperative Agreements to the New Mexico Department of Transportation for execution by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

20. RESOLUTION SUPPORTING REMOVAL OF NUCLEAR WASTE AT LOS ALAMOS NATIONAL LABORATORIES *

Les Montoya, County Manager reminded the Commission of the presentation at the July 22, 2008 Commission meeting advising of the concern for the buried waste at the National Laboratories and the need to remove the waste stored at the Labs, and discontinue the use of the labs for storage of such waste.

Mr. Montoya requested that the Commission review the Resolution as presented and consider approving the resolution.

Motion to review the Resolution as presented and approve the Resolution supporting the removal of nuclear waste at the Los Alamos National Laboratories by Commissioner June Garcia. Second by Commissioner Albert Padilla. Motion carried.

21. REQUEST FOR EDUCATION REIMBURSEMENT AS PER SAN MIGUEL COUNTY POLICIES FOR ADMINISTRATIVE ASSISTANT KIKI ARELLANO

Les Montoya, County Manager requested that the County Commission approve education reimbursement to attend Classes (Principles of Marketing and Computer Fundamentals) at Luna Community College beginning August 18, 2008 and ending on December 5, 2008 for Administrative Assistant Kiki Arellano in accordance with the San Miguel County Employees Educational and Assistance Training policy.

Motion to approve educational leave in accordance with the San Miguel County Employees Educational and Assistance Training policy for Administrative Assistant Kiki Arellano by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

22. REQUEST FOR PROPOSAL TO CONTRACT FOR PROFESSIONAL SERVICES TO PROVIDE ENVIRONMENTAL ARCHEOLOGICAL, HISTORICAL, AND RELATED CLEARANCES, RIGHT OF WAY ACQUISITION, AND PLAN DESIGN AND PROVIDE CONSTRUCTION OBSERVATION TO COMPLETE A PEDESTRIAN WALK BRIDGE ON COUNTY ROAD A-11-A/12 B *

Les Montoya, County Manager advised the Commission that the County with support from the Department of Transportation is preparing to modify the Montezuma Bridge to serve as a Pedestrian Bridge. Funding is provided to the County to design and construct the Pedestrian Bridge. Three Engineering firms submitted proposals, an Evaluation Committee of County and United World College Staff evaluated Proposals.

Mr. Montoya requested to be authorized to proceed in negotiating a Professional Service Agreement with Engineers Inc. to provide these services. Three Engineering firm submitted proposals

Motion to authorize County Manager to negotiate a Professional Service Agreement with Engineers Inc. by Commissioner June Garcia. Second by Commissioner Albert Padilla. Motion carried.

23. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUALS TO FILL VACANT POSITION AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Frank Romero	Detention Officer	Salary: \$19,950.00 Annually
Jamie Holden	Detention Officer	Salary: \$19,950.00 Annually

Les Montoya, County Manager requested that the Commission hire and ratify the above individuals for the vacant Positions at the San Miguel County Detention Center needed to be filled immediately due to employees resigning their positions.

Motion to hire and ratify the above individuals for the vacant Positions at the San Miguel County Detention Center by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

24. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF MAPPING RESEARCH CLERK WITH THE SAN MIGUEL COUNTY ASSESSOR'S DIVISION AS PER THE RECOMMENDATION OF ELAINE ESTRADA, SAN MIGUEL COUNTY ASSESSOR *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Lucas Marquez	Mapping Research Clerk	Salary: \$ 19,950.00
Effective:	August 18, 2008	

Mr. Montoya requested of the Commission the hiring of the above individual to fill the position of mapping research clerk with the San Miguel County Assessors Division as per the recommendation of Elaine Estrada, San Miguel County Assessor.

Motion to hire the above individual to fill the position of mapping research clerk with the San Miguel County Assessors Division by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

25. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUAL TO FILL THE FULL TIME CLASSIFIED POSITION OF MAINTENANCE WORKER I WITH THE SAN MIGUEL COUNTY PUBLIC WORKS DIVISION AS PER THE RECOMMENDATION OF HAROLD GARCIA, PUBLIC WORKS DIVISION SUPERVISOR *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

David Lucero	Maintenance Worker I	Salary: \$ 16,150.00
Effective:	August 18, 2008	

Les Montoya, County Manager advised the Commission that the Maintenance Worker I position was vacant due to the resignation of Damian Delgado. Vacant Position was advertised and Mr. David Lucero was the best qualified to fill the Maintenance Worker I position.

Mr. Montoya requested that the Commission hire and ratify the above individual to fill the full time classified position of maintenance worker I as per the recommendation of Harold Garcia, Public Works Division Supervisor.

Motion to hire and ratify the above individual to fill the full time classified position of maintenance worker I by Commissioner Albert Padilla. Second by Commissioner Hugh Ley. Motion carried.

26. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF DWI ADMINISTRATIVE ASSISTANT WITH THE SAN MIGUEL COUNTY DWI DIVISION AS PER THE RECOMMENDATION OF WENDY ARMIJO, SAN MIGUEL COUNTY DWI SUPERVISOR *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Cari Benavidez
Effective:

DWI Administrative Asst.
August 18, 2008

Salary: \$ 19,760.00

Les Montoya, County Manager advised the Commission that the DWI Administrative Assistant position was vacant due to the promotion of Christina Barajas to Office of Emergency Management.

Mr. Montoya requested that the Commission hire and ratify the above individual to fill the vacant position of the DWI Administrative Assistant with the San Miguel County DWI Division as per the recommendation of Wendy Armijo, San Miguel County DWI Supervisor.

Motion to hire and ratify the above individual to fill the vacant position of the DWI Administrative Assistant with the San Miguel County DWI Division by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

27. PERSONNEL ACTIONS *

Les Montoya, County Manager requested that personnel actions that have taken place in San Miguel County are submitted for ratification and approval by the San Miguel County Board of Commissioners.

Motion to ratify and approve all personnel actions that have taken place in San Miguel County by Commissioner Albert Padilla. Second by Commissioner Hugh Ley. Motion carried.

SAN MIGUEL COUNTY BOARD OF FINANCE MEETING

28. INDIGENT CLAIMS *

Melinda Gonzales, Finance Division Supervisor presented to the Commission indigent claims submitted and reviewed by the Finance Office.

Ms. Gonzales requested that the Commission approve indigent claims as submitted.

Motion to approve indigent claims as submitted by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

29. CASH BALANCE REPORT *

Melinda Gonzales, Finance Division Supervisor reviewed with the County Commission the July 31, 2008 cash balances.

No action taken, for information purposes only.

30. ACCOUNTS PAYABLE LISTING *

Melinda Gonzales, Finance Division Supervisor, presented to the Commission the Report of the payments since the last regular meeting.

Ms. Gonzales requested that the Commission approve the accounts payable.

Motion to approve accounts payable by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

Executive/Closed Session

- A. Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H)(7) of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978.**

County Manager Les Montoya recommended to retire into Executive/ Closed Session to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978.

Motion made by Commissioner Albert Padilla to retire into Executive/ Closed Session at 3:45 p.m. to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as

permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978. Second by Commissioner Kenneth Medina. Motion carried.

Roll call was taken before County Commission retired into Executive Session

Chairman David Salazar	Yes
Vice-Chair June Garcia	Yes
Commissioner Hugh Ley	Yes
Commissioner Kenneth Medina	Yes
Commissioner Albert Padilla	Yes

Unanimous vote to retire into executive session.

Commissioner Kenneth Medina made a motion to return to regular session at 4:15 P.M. Second by Commissioner Albert Padilla. Motion carried.

The record will show that no action was taken in the Executive Session, and matters discussed in the closed meeting were limited only to those specified in the motion for closure.

ADJOURNMENT

Commissioner Kenneth Medina made motion to adjourn. Second by Commissioner Albert Padilla. Motion carried. The meeting ended at 4:16 P.M.

Approved this _____ day of _____, 2008 as the Official Minutes of
The Board of County Commissioners of San Miguel County, New Mexico.

David R. Salazar, Chairman

June J. Garcia, Vice-Chair

Hugh H. Ley, Commissioner

Kenneth C. Medina, Commissioner

Albert J. Padilla, Commissioner

ATTEST

Paul Maez, County Clerk

Minutes Submitted by: Javier L. Lopez